

2018W REGISTRATION GUIDE FOR TRANSFER STUDENTS

FACULTY OF LAND AND FOOD SYSTEMS

Please read this document carefully before contacting an advisor!

Important! Make sure you register for both **Term 1** and **Term 2** courses at the same time.

Questions? Please send an email to students@landfood.ubc.ca

Steps	Details
Step 1	<p>Determine what first-year courses you need to take, according to the program you are in. If you have second-year standing, you will need to choose your major before you can register for courses. The three undergraduate programs are:</p> <ul style="list-style-type: none"> • B.Sc. in Food, Nutrition, Health • B.Sc. in Applied Biology • B.Sc. in Global Resource Systems <p>Registering for courses at UBC requires multiple steps – you can learn more about this process here. When searching for the courses you want to take, you need to check: which term the course is offered (Term 1 or Term 2), what time of day it's offered at, which day(s) of the week it falls on, etc. To check this information, please visit the 2018W UBC Course Schedule.</p>
Step 2	<p>Most courses at UBC have prerequisites - the prerequisite courses may be a high school course (ex. Chemistry 12 is needed to register into CHEM 121) or it may be a university-level course (ex. FNH 250 is a prerequisite for FNH 370). You can find out what the prerequisites are on the UBC Course Schedule.</p>
Step 3	<p>Personalize your course list (timetable) with specific courses you need.</p>
Step 4	<p>Decide on your optimum course load. How many courses do you want to take each term? Are you working? Volunteering? Most students take 9-15 credits (so 3-5 courses) per term. Please keep this in mind when planning your course load. Please also make sure you meet the minimum credit requirements for:</p> <ol style="list-style-type: none"> a) On campus student housing (residence) b) Maintaining your eligibility for any current or future scholarships, funding and/or student loans. (<i>Please contact your ESP for more information about these credit requirements</i>). c) Student Visa/Study permit requirements. Check the International Student Guide for details.
Step 5	<p>Check to see if you received any transfer credits – you can view any awarded transfer credits on your SSC under “Grades & Records” → “Transfer credits” → select “UBC Vancouver” as your campus location. If you think you may get transfer credits assigned after your final grades are received by UBC Admissions, we strongly recommend you register in your required courses just in case, as classes fill up quickly. You can drop them later on (before the add/drop deadline) if you end up receiving credits.</p>
Step 6	<p>You will receive an email from Enrolment Services in June outlining your personalized registration date and time. This email will arrive about two weeks before your registration date/time.</p>
Step 7	<p>LFS 150 or ENGL 112 is a first-year degree requirement for all LFS students – please review our Faculty's Communication Requirement for more information. To be eligible to register for one of these courses, you need to meet the First-Year English Course Entry Requirement. If you do not meet this requirement, you will need to take the Language Proficiency Index exam (LPI). Please review the LPI website and the English Department's website for more information.</p>
Step 8	<p>Create a worklist in your SSC – which is a draft of the timetable you wish to register in for the 2018 Winter Session. Please review the following links for more information on how to register for your courses: General Registration Information and Helpful tips and tricks for course registration. Don't forget, you need to plan your timetable for both Terms 1 and 2 now!</p>
Step 9	<p>For additional information related to registration, please review the LFS Frequently Asked Questions.</p>
Step 10	<p>Register on your personalized registration date and time as this will increase your chances of getting into the courses you want. Once your registration date/time opens, log into your SSC account, choose the worklist you would like to register in, and click “Register All” to register in all the courses in that worklist. If you weren't successful in getting into your saved worklist courses, search for an alternate section of the course you need and click “Register Section” to add it to your timetable. You can only register into courses if there is still space available, and if you meet the prerequisites and seat restrictions for that section of the course. You can learn more about what this means in the LFS Frequently Asked Questions in Step 9.</p>