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| Add Position You’re Applying for |  |
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| Creating scalable learning and development opportunities through programs, coaching and online resources | Increased career education touchpoints with students by 532% over 3 years | Educational philosophy driven by creating inclusive learning communities with a strengths-based approach | |
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| Education |  |
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| *Master of Educational Technology* | University of British Columbia |
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| * Instructional design & technology in education | *Sept 2006 – April 2008* |
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| *Bachelor of Education* | University of British Columbia |
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| * Teachable subjects --chemistry & biology | *Sept 1999 – Aug 2000* |
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| *Bachelor of Science* | University of British Columbia |
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| * Studied biopsychology (behavioural neuroscience) | *Sept 1994 – April 1998* |
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| Relevant Experience |  |
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| **University of British Columbia** | **Vancouver, BC** |
| *Career Strategist* | *May 2018 - Present* |
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| * Created a course framework with a career development lens for 305 students in the Faculty of Land & Food Systems (LFS) Mentorship Program. This resulted in using a learning management system (Canvas) to create a course that included resources and a longitudinal reflective survey to measure participant’s self-learning. * Provided one-to-one career advising for 228 students and alumni through Zoom over a 12-month span. Delivering online advising resulted in increased accessibility (41.6% increase compared to previous year) with increased client satisfaction towards the career service. | |
| * Collaborated and organized with 7 professors across 7 different courses to deliver a series of career educational lessons in the classroom leading to an increase of Land & Food Systems student participation by 532% from 2018 to 2021. * Delivered online facilitation to over 3600 students and alumni over the past 18 months through 60+ career webinars utilizing Zoom. * Transformed a team charter exercise for an experience-based course to produce a digital hand-out to walk new teams through an activity to explicitly communicate about how build a team that utilizes Frei and Morris’ inclusion dial. The handout has been used by over 500+ students over two years, with the professor citing that it has increased positive team collaboration. | |
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| *Student Engagement Advisor* | *January 2016 – May 2018* |
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| * Guided the expansion of UBC Collegia, a program for 200 first year commuter students, developing an extensive programming calendar focused on educating students on campus resources and making sense of our own experiences. * Facilitated and organized training workshops for ~500 students and staff with ~15 different campus partners in a variety of topics from active listening to growth mindset. * Developed and collaborated a ten-day orientation and training program with UBC Residence Life staff. Training topics included active listening and peer helping among all the sessions geared to support over 150 residence advisors. * Coordinated a central training weekend for UBC Peer Programs as the co-chair of a community of practice involving 13 UBC programs to onboard 200+ student volunteer leaders. | |

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| Add Additional Header |  |
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| **Capilano University** | North Vancouver & Sechelt, BC |
| *Instructor, Basic Adult Education* | *January 2009 – January 2016* |
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| * Worked with adult learners in a format to support their challenges with science and math | |
| * Converted all paper-based assignments and course resources into digital formats from 8 different high school level science courses resulting efficiency for all instructors and students. | |

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| **Burnaby School District, SD 41** | Burnaby, BC |
| *Byrne Creek Secondary Science Teacher* | *September 2005 – June 2009* |
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| * Taught Science 8 to 10, Chemistry 11 & 12 and oversaw the Science Honours courses (grade 9 and 10). * Oversaw the Advanced Placement program as an administrator of applications and exam invigilation. | |

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| **Independent Secondary School** | Surrey, BC |
| *FVCH Science Teacher* | *January 2002 – January 2005* |
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| * Updated and modified the entire Physics program resulting in the development of Physics 11 and 12 digital course materials and assessments to provide a central repository for future teachers. * Converted the entire Chemistry 11 lesson plans into respective digital PowerPoints. | |

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| Certifications & Courses |  |
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| *Gallup- Certified CliftonStrengths Coach* | *Issued 2016* |
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| *UBC Coaching Fundamentals Course* | *Oct 2019 – Jan 2020* |
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| BC Ministry of Education Teaching Certificate | *Issued 2000* |
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| Skills & Interests |  |
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| * Employed LinkedIn to share stories and ideas for students and young professionals to support their career development resulting in increasing follower count from 2000 to 4900 over 16 months | |
| * Passionate about using technology to ideate and organize about learning design and organize—Outlook, OneNote, Notion, Scrivener and Microsoft Excel are my current favourite tools | |
| * Working to obtain my official International Coach Federation for a professional coaching certification. * Enjoy playing ice hockey | |
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