**2023-2024 Application for Four Year Doctoral Fellowship (4YF)**

**Deadline: Complete application must be received by**

**4:00 PM Pacific Standard Time, Friday, February 24, 2022\***

***The*** [***Four Year Doctoral Fellowship (4YF) program***](https://www.grad.ubc.ca/awards/four-year-doctoral-fellowship-4yf) ***provides a number of top-ranking PhD students with financial support of $18,200 per year plus tuition for up to four years of their doctoral studies.***

Your current or proposed supervisor has recommended that you be considered for 4YF funding. In order to be considered in the 4YF award competition, please complete and return this application form and supporting documentation by the deadline. Please carefully read the “***Application Process*** – ***Student*** ***Checklist*** on page 3. It is your responsibility to ensure any supporting documentation has been received by the Faculty of Land and Food Systems Graduate & Postdoctoral Office. ***\*Incomplete or late applications will not be considered – no exceptions.***

**Last Name** (Family Name): **First Name** (Given Name):

**UBC Student Number**:

**Program**:

**E-mail**:

**Student Status**: [ ] Current LFS Grad student [ ] Accepted incoming student [ ] Applicant to graduate studies

**Citizenship**: [ ] Canadian [ ] Student Visa [ ] Permanent Resident [ ] Applied for Permanent Residency

**Funding:** How are you being funded in 2023-2024?   If you are receiving awards/scholarships/fellowships, please include the value and duration of the award (start/end date).

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**Section 1: Research Ability and Potential**

***Please limit your responses to the word counts or space provided for each question. If you need more space, you may attach additional typed pages to the end of your Application. Please use the same headings as below.***

**Research proposal:**In non-technical language suitable for an interdisciplinary review panel in Land and Food Systems, please outline your intended studies including *“specific, focused and feasible research question(s) and objective(s), clear description of the proposed methodology and significance and expected contributions to research”.*

 (**Maximum 500 words**)

Please provide examples that demonstrate the qualities and experiences outlined under **Section 1: Research Ability and Potential in Appendix I.**

**(Maximum 300 words)**

**Section 2: Relevant experience and achievements obtained within and beyond academia**

**Demonstrated professional, academic and extracurricular activities as well as collaborations with supervisors, colleagues, peers, students and members of the community** (please refer to [Selection Criteria](https://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSD-BESCD_eng.asp#a9) for examples)**.**

(**Maximum 300 words)**

I understand the Dean of the Faculty of Graduate Studies reserves the right to revoke any award offer if any of the information in this Application is found to be untrue or fraudulent.

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| Signature of applicant |  | Date |

**APPENDIX I - Application Process – Student Checklist**

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|[ ]  **Application** | No handwritten applications will be accepted. Please limit your responses to the space provided or maximum word court for each question. Additional pages are only allowed for the information requested. Please do not include documentation not requested. |
|[ ]  **CV:**  | Applicants must submit a PDF version of the generic [Canadian Common CV](https://ccv-cvc.ca/). **No other format of CV or resume will be accepted** |
|[ ]  **Official Transcripts** | Please ensure the transcripts that we have on file for you are complete and up to date. The only exception to this will be UBC transcripts as we will provide a current unofficial academic history from the online Student Services Centre. |
|[ ]  **Reference letters**:  | This application requires two (2) reference letters. The LFS 4YF Application Form is the preferred reference format. For applicants who have recently applied to graduate studies, rather than requesting new reference letters from your current referees, you may instead ask the LFS G&PS office to copy the reference letters from your G&PS application. **Please note:**, students who started their PhD program in September 2022 or May 2022, must provide new 4YF application reference forms. |

**Names of Referees**:

|  |  |
| --- | --- |
| 1 |  |
| **2** |  |

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|[ ]  Please use the references in my file that were submitted as part of my application to Graduate Studies. ***If you wish you use this option, please inform the LFS G&PS Office via email by February 22 to allow time to access these documents from your application to Graduate Studies.*** |
|  | **OR** |
|[ ]  I will be requesting new references. It’s the applicant’s responsibility to direct referees to submit their confidential references via email to lfs.gradasst@ubc.ca and to ensure references have been received by the LFS G&PS Office by **February 24.**  |

**Late or incomplete applications will NOT be accepted**. Due to the tight timeline of the 4YF competition, we are unable to consider any exceptions.

**Complete applications should be sent to** **lfs.gradasst@ubc.ca** **by the application deadline.**

**APPENDIX I -** **Evaluation Criteria**

**(based on** [**Canadian Graduate Scholarships – Doctoral (CGSD) program selection criteria**](https://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSD-BESCD_eng.asp)**)**

**Section 1: Research Ability and Potential 50%**

**Indicators of research ability and potential:**

* Quality of research proposal specific, focused and feasible research question(s) and objective(s) clear description of the proposed methodology significance and expected contributions to research
* Relevant training, such as academic training, lived experience and traditional teachings
* Quality of contributions and extent to which they advance the field of research. Contributions may include: publications, patents, reports, posters, abstracts, monographs, presentations, creative outputs, knowledge translation outputs, community products, etc.
* Demonstration of sound judgment and ability to think critically
* Demonstration of responsible and ethical research conduct, including honest and thoughtful inquiry, rigorous analysis, commitment to safety and to the dissemination of research results and adherence to the use of professional standards
* Research experience and achievements relative to the applicant's stage of study, lived experience and knowledge systems
* Enthusiasm for research, originality, initiative, autonomy, relevant community involvement and outreach
* The ability or potential to communicate theoretical, technical and/or scientific concepts clearly and logically in written and oral formats

**Section 2: Relevant experience and achievements obtained within and beyond academia – 50%**

**Indicators of relevant experience and achievements obtained within and beyond academia**

* Scholarships, awards and distinctions (amount, duration and prestige)
* Transcripts
* Duration of previous studies
* Course load
* Relative standing in program (if available)

**Professional, academic and extracurricular activities as well as collaborations with supervisors, colleagues, peers, students and members of the community, such as:**

* teaching, mentoring, supervising and/or coaching
* managing projects
* participating in science and/or research promotion
* community outreach, volunteer work and/or civic engagement
* chairing committees and/or organizing conferences and meetings
* participating in departmental or institutional organizations, associations, societies and/or clubs

**APPENDIX II - Guidelines for Ranking and Reviewing 4YF Applicants**

**Selection principles**

* Applicants must meet [CGSD](https://www.grad.ubc.ca/awards/canada-graduate-scholarships-doctoral-cgs-d-program) or [Affiliated Fellowships Doctoral Program](https://www.grad.ubc.ca/awards/affiliated-fellowships-doctoral-program) eligibility.
* 4YF recipients retain their 4YF status and funding for a maximum of four years from their 4YF start date or until the end of the fifth year of their doctoral program, whichever comes first.
* Students offered both 4YF funding and external scholarship funding will be required to accept the external scholarship funding.
* Students may hold 4YF funding together with award funding recommended by their graduate program (GSI, endowed awards, etc.).

*Please refer to the* ***Guidelines for UBC Four Year Doctoral Fellowship (4YF)*** *online* [*document*](https://www.grad.ubc.ca/sites/default/files/awards/2021-01-27_4yf_guidelines.pdf)*.*

**Eligibility**

The list of eligible applicants for 2022-2023 4YF funding includes students who:

* + submitted an application to Graduate Studies for a September 2022 start date and are either pending a decision or have been accepted;
	+ have been accepted for May 2022;
	+ started their PhD program in January 2022;
	+ have completed no more than 12 months in their program -
	+ started in September 2021 (4YF can start in either May or September 2022).
	+ started in May 2021 (4YF must start in May 2022)

**Award Notification to Students & Supervisor**

4YF applications will be scored and ranked using the standard 2-Round LFS awards adjudication process.  Award offers will be sent to top ranked applicants end of March/early April.

*January 30, 2023 sms*